

# **By-Laws of The Surfside Association**

Approved: August 13, 2011

## **Article I: General**

### **Section 1: Name**

The name of the association shall be The Surfside Association.

### **Section 2: Purpose**

To promote and protect the mutual interests of property owners and residents of Surfside;

To preserve the informality of the residential community and the unique environmental character of Surfside and to promote betterments and improvements thereto;

To provide a medium through which the residents of Surfside may meet and discuss matters of common interest affecting their community and the welfare of its constituents;

To work with associations including the Nantucket Civic League and the Surfside Area Planning Committee to promote their endeavors relating to the issues and problems which affect the Island in part or in whole.

### **Section 3: Boundaries**

The boundaries of The Surfside Association shall be that area of Nantucket Island which includes the Parcels of Town Assessor Maps 79, 80, 87 and 88, with exclusions noted below and bounded as follows:

- Westerly - South Shore Road and its abutting ways and Lanes; map 80, excluding Parcels 1.2, 1.3, 48, 49, 50 and map 87, excluding part of lot 135, and lots 144, 146, 147
- Northerly - From the intersection of Fairgrounds, South Shore and Surfside Roads easterly to the Airport; maps 79 and 80 (excluding maps 67 and 68)
- Easterly – To the Airport boundary at fence on Monohansett Road, map 79 and map 88, lot 60
- Southerly - The Atlantic Ocean, maps 87 and 88

### **Section 4: By-Laws**

These by-laws may be amended by the membership at the Annual Meeting of the Association with a two thirds vote of the membership present.

**Article II: Membership**

**Section 1: Member**

A member is one who owns property within the boundaries described in Article I, Section 3, and is at least 18 years of age, provided that such dues and assessments levied by this Association have been paid.

**Section 2: Family Membership**

Persons within a member's immediate family and at least 18 years of age shall have the same rights and privileges as that member, provided that such dues and assessments levied by this Association have been paid.

**Article III: Governance**

**Section 1: Board of Directors**

a. Composition: The Surfside Association Board of Directors shall be composed of five (5) officers and up to eight (8) members at large.

b. Terms: The terms of the officers shall be for one year. The terms of the members at large shall be for three years with a limit of two consecutive three year terms. To qualify each director must be a member of the Surfside Association.

**Section 2: Officers and Duties**

The officers of the Association shall consist of the following:

President  
First Vice-President  
Second Vice-President  
Secretary  
Treasurer

The President shall be the chief executive officer of the Association and, subject to the direction of the Board, shall have general supervision and control of its business. Unless otherwise provided for by the Board, he/she shall preside at all meetings of the membership and the Board and its Executive Committee.

The First and Second Vice-Presidents shall in that order share the duties of the President whenever he/she is unable to perform the duties of President. They may also carry out specific tasks delegated by the President, the Board, or the Membership.

The Secretary shall keep a record of the Annual Meeting of members, and all meetings of the Board. In the absence of the

Secretary, any member may be appointed by the Board to keep the record.

The Treasurer shall be the chief financial officer and the chief accounting officer of the Association. Subject to the direction of the Board, he/she shall be in charge of its financial affairs, accounting records and procedures, funds, and securities. He/she shall make an annual financial report to the members and shall keep a record of the members and their payment of dues and assessments.

Any member of the Surfside Association, appointed by the President, may represent the Association at meetings, conferences, or any other venue designated by the Board. With permission of the Board, he/she may from time to time exercise the expression of the Board's will at such meetings.

### **Section 3: Election of Officers and Board Members at Large**

Nominations for the officers and members at large shall be considered by a Nominating Committee and this Committee shall present a slate of nominees to the membership at the first part of the Annual Meeting. Voting on these nominations shall be at the concluding part of The Annual Meeting.

### **Section 4: Vacancies**

Any vacancy in the Board, of either an officer or a member at large, may be filled by the remaining Board, which will continue to exercise its full powers during such vacancy. A director elected to fill any vacancy shall serve for the remainder of the term vacated.

### **Section 5: Executive Committee**

The Executive Committee shall consist of the five officers listed in Section 2 and two (2) other directors chosen by the President. Four members of the Executive Committee shall constitute a quorum. Meetings of the Executive Committee shall be called by the President as may be required to act for the Board of Directors between Board meetings.

### **Section 6: Committees**

The Board may, by a vote of the majority of the Board then in office, elect or appoint one or more standing or ad hoc committees. The membership may also propose and vote the establishment of any such committees. The Chair of any such committee shall be appointed by the Executive Committee. Members of any such committee shall remain in office at the pleasure of the Board.

Current Standing Committees include:

Nominating, Membership, Donations

### **Section 6: Meetings**

The Annual Meeting of the Association shall be held on the second Saturday of July and continue on the second Saturday of August, or on alternative dates as voted by the Board.

Special meetings may be called at any time by the President and/or the Board or by a petition signed by at least twenty (20) members.

A written notice stating the date, time, place and purpose of each meeting shall be given at least seven days before the meeting to each member, addressed to him or her as it appears in the records of the Association, and/or by publication in a newspaper published on Nantucket or in electronic media.

At any meeting, except as provided above, all members then present shall constitute a quorum. Members may not vote by proxy. Each member shall have one vote.

Regular or special meetings of the Board may be held at such places and at such times as the Board may determine. A meeting of the Board shall occur at least one week prior to the Annual Meetings or a session thereof for purposes of planning the agenda.

#### **Article IV : Funds**

##### **Section 1. Funds process**

The Association may raise funds, assess dues and receive monies for the purpose of expending such funds to accomplish the goals of the Association and to contribute to other worthwhile, lawful groups, associations and organizations or causes as the Association sees fit.

##### **Section 2. Fiscal year**

The fiscal year of the Association shall be from January 1 through December 31<sup>st</sup> of the calendar year.